



THE ORISSA MINERALS DEVELOPMENT COMPANY LIMITED

(A Govt. of India Enterprise)

P.O. Thakurani, via- Barbil-758035. Dist- Keonjhar (Orissa)

Regd.Office: AG-104, Sourav Abasan, 2nd Floor, Sector-II, Salt Lake City, Kolkata-700 091.

TENDER NOTICE

Tender Notice No. : OMD/16 /2011-12

Date: 21/09/2011

Sub. : Request For Quotation for supply of 1 no. of Line Matrix Printer.

Sealed offers are invited for supply and installation of 1 (one) no. of **Line Matrix Printer** at Finance department, OMDC, Thakurani from the Original Equipment Manufacturer / Authorized Dealers / Reputed Vendors having valid and latest sales tax clearance certificate and experience of similar type of work.

Tender documents can be downloaded from the our website i.e. www.birdgroup.gov.in and the same after being properly filled up, must be submitted in a sealed envelope along with a Demand Draft of Rs.520/- drawn on any nationalized bank in favour of The O.M.D.C. Ltd. Thakurani; towards cost of tender document.

The Tender document shall be submitted to the Sr. Manager (Material), The O.M.D. Co. Ltd. Thakurani on or before 3.00 PM dated 15/10/2011 and the Tenders will be opened at 4:00 PM on the same day. The other terms & conditions shall be as per the Tender Schedule of the aforementioned Tender Notice.

**Sd/-
BUSINESS HEAD**

THE ORISSA MINERALS DEVELOPMENT COMPANY LIMITED

[A Govt. of India Enterprise]

P.O.THAKURANI, VIA-BARBIL-758035.DIST-KEONJHR, ORISSA

Regd.Office: AG-104, Sourav Abasan, 2nd Floor, Sector-II, Salt Lake City, Kolkata-700 091.

CHAPTER – I

TENDER SCHEDULE

Tender Notice No. : OMD/16/2011-12

Date: 21/09/2011

Sub. : Request For Quotations for Supply of 1 no. of Line Matrix Printer.

In response to the Tender Notice on the above RFQ as shown in our website i.e. www.birdgroup.gov.in, you are requested to submit your competitive offer to the Sr. Manager (Material), The O.M.D. Co. Ltd. Thakurani, Barbil-75835, Keonjhar, Orissa in a sealed envelope on or before 3.00 PM dated 15/10/2011.

1. SCHEDULE OF REQUIREMENT / SCOPE OF WORK: The bidder will have to supply, install, maintain and provide training for hardware, software, peripherals, etc. related to the line matrix printer at Finance department of OMDC. The technical and other requirements are mentioned as below :

- TECHNICAL SPECIFICATION:

SI. No.	Item	Technical Specification (Minimum)	Quantity	Remarks
1.	Line Matrix Printer	Printing Speed : 500 / 1000 LPM Column : 132 / 136 Port : 1 parallel & 1 Serial	1 no.	

- OTHER REQUIREMENTS :

i) **Warranty** : Comprehensive onsite warranty for the above printer shall be minimum 2 (two) years from the date of installation.

If the supplied printer gives continuous trouble, say 6 times in a month during the warranty period, the agency shall replace the system with a new one without any additional cost to OMDC.

ii) **Maintenance Service** : Free maintenance service shall be provided by the agency during the warranty period of 2 (two) years.

The maximum response time by the service engineer of the agency for a maintenance complaint lodged by OMDC shall not exceed 48 hours.

During warranty period, if the complaint is not resolved within 72 hours, penalty of Rs.250/- per day for the further unattended days shall be imposed. The amount of penalty will be recovered from the Performance Bank Guarantee.

iii) **Consumables** : The agency shall provide a list of consumables required for the printer.

iv) **User's Manual** ; The agency shall provide the user's manual and the installation CD along with the printer.

2. EARNEST MONEY DEPOSIT :

Tenders in the prescribed format complete in all respects must be accompanied with Earnest Money of **Rs.2,500/-** [Rupees Two thousand five hundred only] in the form of Demand Draft / Pay Order drawn on any Scheduled / Nationalized Bank in favour of "The Orissa Minerals Development Company Limited", payable at Barbil.

Tenders without prescribed EMD will be rejected.

Note: i) Earnest money of the unsuccessful bidder will be refunded after finalization of tender.

ii) Earnest money of the successful bidder will be refunded on submission of Performance Bank Guarantee @ 10% of the total order value.

3. TENDER SUBMISSION :

The Tender documents complete in all respect shall be submitted in sealed envelope clearly indicating complete tender details therein; like Tender Notice No. & Date, etc.

The technical details shall be filled in as per Annexure – I.

The rates to be quoted shall be an **all-inclusive rate** including all charges like; freight, forwarding, transit insurance, installation, taxes & duties, etc as per Annexure - II.

Tenders shall have to be submitted to the Sr. Manager (Material), The O.M.D. Co. Ltd., Thakurani, Barbil-758035 on or before **3.00 PM dated 15/10/2011**.

Note:

i) Tenders submitted after 3 P.M. but before opening at 4:00 P.M. can be accepted & opened, subject to the approval of the Business Head, OMDC. However, the bids submitted after 4:00 P.M. will be rejected.

ii) Tenders received by fax and email shall not be entertained.

4. TENDER OPENING :

The tenders submitted as per clause-3, shall be opened in the presence of the bidders or their accredited representative at **4:00 PM on 15/10/2011** in the office of the Manager (Finance), The O.M.D.C. Ltd, Thakurani, Barbil-758035.

The decision of the Business Head, OMDC in respect of the finalization of the tender shall be final and binding on the bidders.

5. OTHER INFORMATION :

- The company shall not be liable for any delay in submission of the tender documents due to postal delay and no extension of date for tender submission / tender opening shall be given for this reason.
- The company reserves the right not to accept the lowest offer. The company also reserves the right to cancel the Tender and in such an event no claim of any Bidder for such a decision by the company shall be entertained.
- The validity of the offer shall be for 30 days from the date of opening of the Tender.
- Interested Agencies are advised to visit the site and familiarize themselves with the site conditions, concerned areas and to go through the terms & conditions of the Tender Document before submission of Tender documents.

THE ORISSA MINERALS DEVELOPMENT COMPANY LTD.

Sd/-

SR. MANAGER (MATERIAL)

CHAPTER – II

GENERAL CONDITION

1. ELIGIBILITY CRITERIA :

A Bidder shall qualify technically; subject to fulfillment of following condition:

- i) Payment of Cost of Tender document i.e. Rs.520/-.
- ii) E.M.D. for Rs.2,500/-(Rupees Two thousand five hundred only) as specified in the Tender Notice.
- iii) Copy of PAN Card of the Firm/Company.
- iv) Copy of the Sales Tax Registration Certificate of the Firm/Company.
- v) Valid Certificate in respect of Authorised Dealership / O.E.M.
- vi) Documents in support of Experience in supply of similar type of printers.

2. EVALUATION OF THE BIDS:

Bidders who will fulfill all requisite conditions of Eligibility Clause of Chapter–II of this Tender Document, will be construed as technically qualified to supply the printer.

After technical evaluation, price offers shall be compared and the lowest offer amongst the technically qualified Bidders shall be considered L-1 for award of the job.

3. AWARD OF CONTRACT:

- i) The Company reserves the right to accept or reject any or all tenders without assigning any reason thereof.
- ii) Award of contract shall be made at the absolute discretion of OMDC. The company reserves the right to reject any part or whole of the tender without assigning any reason whatsoever. For such cancellation the tenderer shall not be entitled to claim any cost, charges, expenses incidental to or incurred by him through or in connection with the preparation and submission without assigning any reason whatsoever.
- iii) OMDC also reserves the right not to accept the lowest offer.

4. PERFORMANCE BANK GUARANTEE :

The successful bidder has to submit Performance Bank Guarantee @ 10% of the total order value within 30 days from the date of issue of purchase order for the duration of warranty period from any nationalized / scheduled Banks of India.

5. DELIVERY & INSTALLATION :

The successful bidder has to give delivery of the line printer at Stores department, OMDC, Thakurani within 30 days from the date of issuance of purchase order. The printer shall be installed in Finance department of OMDC, Thakurani.

6. PENALTY CLAUSE:

In the event of the successful bidder's failure to deliver and install the requisite line printer within 30 days of the issue of the purchase order, then a sum equivalent to 0.5% of the total order value shall be deducted from the payment for each calendar week of delay or part thereof.

Delay in excess of 8 weeks will be sufficient to cause for termination of contract/order. In that case, the Performance Bank Guarantee of the bidder shall be forfeited.

The decision of Business Head, OMDC shall be final and binding in respect of any dispute relating to imposition of penalty.

7. PAYMENT & SETTLEMENT OF BILLS :

For release of payment, the successful bidder shall submit the Bill in triplicate mentioning the Purchase Order No. & Date along with the challan to the Sr. Manager-Material, OMDC, Thakurani. He, then shall forward the same with along with the stores requisition details to the Manager (Finance) for consideration of payment.

Payment shall be released as per the following:

- i) No advance payment will be made.
- ii) 90% payment shall be released after successful inspection, delivery and installation of the ordered goods. The inspection will be done by OMDC officials.
- iii) Remaining 10% payment shall be retained as security deposit, which may be released on submission of Performance Bank Guarantee as explained in the tender schedule.
- iv) Payment is to be released through RTGS/NEFT on submission of RTGS details. The RTGS form is available in our Finance department and the website www.birdgroup.gov.in.

8. COUNTER OFFER:

Any offer of the bidders which stipulates deviations from the terms & condition stipulated In the Tender Schedule; will be treated as counter offer and may be liable for rejection.

9. MODIFICATION OF CONTRACT:

No modification and alteration of the contract / agreement / order will be allowed during the currency of the contract. However difficulties, if any, experienced while implementing / execution of the contract, the same can be addressed with the approval of the MD, OMDC.

10. FORCE MAJEURE CLAUSE :

i) The bidder/agency shall have no claim whatsoever against the company for any loss / damage caused to the contractor by reason of war, riot, commotion, disturbance, pestilence / epidemic sickness, strike, lock-out, earthquake, fire, storm, flood, explosion, act of God, Government restrictions, statutory instructions or any cause of whatever nature or description beyond the control of OMDC.

ii) The bidder/agency shall fulfill his obligations as soon as practicable after such eventuality has ceased to exist of which OMDC shall be sole judge.

iii) If the performance in whole or part of any term/obligation under the contract/order is prevented or delayed by any such eventuality for a period exceeding 7 (seven) days above escalation of above events the contract may be terminated at the discretion of OMDC.

11. ARBITRATION :

Any dispute or difference under or arising out of or in respect of the supply of the line printer may be referred to the sole Arbitration of a person appointed by the Managing Director, The Orissa Minerals Development Company Limited, AG-104, Sector-II, Salt Lake, Kolkata-700 0091 and his decision in the matter will be final and binding on the bidder and the company. The arbitration shall be carried out as per Arbitration Act.1996 and Rules made there under as amended from time to time.

Note: The Court of Keonjhar & High Court at Cuttack will have the jurisdiction to address any unsettled dispute.

THE ORISSA MINERALS DEVELOPMENT COMPANY LTD.

Sd/-

BUSINESS HEAD

Annexure- I

TECHNICAL INFORMATION

Tender Notice No. : OMD/16 /2011-12

Date: 21/09/2011

1. Name of the Bidder :
2. Address of the Registered office & Branch office, Phone / Fax no. etc. :
3. Status of the Bidder :
(Ownership / Partnership / Company - Private limited or Public limited)
4. PAN Card No. :
(photocopy to be enclosed)
5. TIN / Sales Tax Regn No. :
(photocopy to be enclosed)
6. Authorised Dealership / O.E.M. :
(photocopy to be enclosed)
7. Cost of Tender Document details :
 - (i) DD / PO No. _____ Dated _____ Amount (Rs)_____
 - (ii) Drawn on Bank _____ In favour of _____
8. Earnest Money Deposit details :
 - (i) DD / PO No. _____ Dated _____ Amount (Rs)_____
 - (ii) Drawn on Bank _____ In favour of _____
9. Experience in supplying Line Printers :
(Documentary evidence is to be furnished)
10. CERTIFICATION :

Certified that, the above mentioned particulars are correct and true to the best of my/our knowledge. In case any statement made above is found incorrect, my/our tender may be rejected by the company.

I/we also certify that our price bid is based on the basis of our full understanding about the job.

I/We also authorise the Company to forfeit my / our Earnest Money in case I/We fail to take up the job if my/our tender is accepted.

**SIGNATURE OF THE BIDDER
WITH SEAL**

Annexure -II

QUOTATION OF RATE

Tender Notice No. : OMD/ 16 /2011-12

Date: 21/09/2011

ITEM	Minimum SPECIFICATIONS	QUANTITY	ALL INCLUSIVE RATE (Rs)
LINE MATRIX PRINTER	Printing Speed : 500 LPM Column : 132 / 136 Port : 1 parallel & 1 Serial	1 No.	In Figures : _____ In Words : _____ _____
LINE MATRIX PRINTER	Printing Speed : 1000 LPM Column : 132 / 136 Port : 1 parallel & 1 Serial	1 No.	In Figures : _____ In Words : _____ _____

N.B. Where there is a discrepancy between the rate in figures and words, the rate in words will govern.

I/We confirm that the above mentioned all inclusive rate for the supply of printer as mentioned above, shall be kept firm during the tenure of the tender in accordance with the various provisions of the tender documents.

OMD

**SIGNATURE OF THE BIDDER
WITH SEAL**