

**THE ORISSA MINERALS DEVELOPMENT COMPANY LIMITED**  
(Subsidiary of Rashtriya Ispat Nigam Limited)  
A Govt. of India Enterprise  
P.O. Thakurani, Via- Barbil-758035. Dist.- Keonjhar (Orissa)  
Telephone No. : 06767-275530, 275218, 276131  
Regd. Office: AG – 104, Sourav Abasan, Sector – II, Salt Lake City, Kolkata-700091

TENDER NOTICE

Sealed Tenders are invited from reputed experienced agencies to carry out the following job:

TENDER NOTICE	JOB	LAST DATE FOR SUBMISSION OF TENDER DOCUMENT
OMD/11/2011 – 12 Dt: 29.08.2011	<b>Mosquito Eradication Program at OMDC Mines Colony</b>	Up to 3.00 P.M. dated 05.09.2011

Tender document can be obtained from the office of **(i) The Manager (F), The O.M.D. Co. Ltd. Thakurani, Via – Barbil, Dist. Keonjhar (Orissa), (ii) The Dy. Manager (Finance), The O.M.D. Co. Ltd. AG – 104, Sourav Abasan, Sector – II, Salt Lake City, Kolkata-700091** on payment of Rs. 104/- (Rupees one hundred four) only per each. It can also be downloaded from our website [www.birdgroup.gov.in](http://www.birdgroup.gov.in). All other terms & conditions shall be as per the Tender Schedule of the aforementioned Tender Notice.

**Sd/-  
Business Head**

**THE ORISSA MINERALS DEVELOPMENT CO. LIMITED**  
(Subsidiary of Rashtriya Ispat Nigam Limited)  
**A Govt. of India Enterprise**

**TENDER DOCUMENT  
FOR  
MOSQUITO ERADICATION PROGRAM  
AT OMDC MINES COLONY**

(Tender Notice No. OMD/ 11 /2011 – 12 dated 29.08.2011)

Name of the Tenderer : \_\_\_\_\_

Address of the Tenderer: \_\_\_\_\_

Money Receipt No.

Dated :

Signature of the Issuing Officer

Signature of the Purchaser

Price of the Tender Documents Rs. 104.00 (Rupees One hundred four only)  
(Inclusive of OVAT)

**THE ORISSA MINERALS DEVELOPMENT COMPANY LIMITED**  
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P.O.THAKURANI,VIA-BARBIL-758035.DIST-KEONJHR,ORISSA  
REGD. OFFICE : AG – 104, Sourav Abasan, Sector – II, Salt Lake City, Kolkata - 91

**CHAPTER-I**

**TENDER NOTICE**

**TENDER NOTICE NO: OMD/ 11 /2011 - 12**

**DATED : 29.08.2011**

1. Sealed Tenders in prescribed format are invited from experienced agencies for Mosquito eradication program at OMDC Mines colony
2. A non-transferable Tender documents in two parts i.e. Part -1 (techno-commercial bid) & Part-2 (Price bid) can be obtained from the following addresses on payment of Rs. 104/- (Rupees one hundred four) only in cash on any working day on or before 12.00 Noon dated 05.09.2011 during office hours and can be also download from our website [www.birdgroup.gov.in](http://www.birdgroup.gov.in).
  - a) The Sr. Manager (Finance), The Orissa minerals Development Co. Ltd., Thakurani near Barbil, Dist. Keonjhar.
  - b) The Dy. Manager (Commercial), The Orissa Minerals Dev. Co. Ltd. at AG – 104, Sourav Abasan, Sector – II, Salt Lake City, Kolkata-700091

The downloaded Tender documents should be submitted along with a Demand Draft of Rs. 104/- (Rupees One hundred four) only in favour of "The Orissa Minerals Development Company Limited" payable at Barbil towards cost of the same. In case of downloaded Tender, the bidder has to submit an undertaking on the Company's letter head that no amendment have been made in the Tender document downloaded from Company's website, at the time of submission of the Tender document. In case of non submission of cost of Tender document, the Tender shall be liable for rejection

3. The Tender document shall be submitted in tow part i.e. Part-I Techno Commercial Bid and part-II Price Bid in separate sealed envelope. Both Techno-commercial bid and price bid shall be sealed in separate envelopes with complete Tender details super scribed on both the envelopes and clearly identifying the techno-commercial bid and price-bid on the respective envelopes. Both the bid shall be kept in another sealed envelope super scribing the Tender No. and date.
4. The part – I, Techno Commercial Bid shall be opened in the presence of the bidders or their accredited representative at 3.30 P.M. on 05.09.2011 in the Office of the Manager (Finance), The O.M.D. Co. Ltd., At/P.o. Thakurani near Barbil, Dist. Keonjhar (Orissa).

Part – II i.e. Price Bid of the Contractors, whose Techno Commercial bid are found acceptable, shall be opened on a fixed date & time, which will be intimated to the bidders separately after opening and finalisation of technical bids. In this respect, the decision of the company shall be final and binding on the Tenderers.

Note: - (Bids received after 3.00 P.M. but before opening at 3.30 P.M. can be accepted & opened, but bids received after 3.30 P.M. will be rejected.)

5. The company shall not be liable for any delay in submission of the Tender documents due to postal delay and no extension of date for Tender submission / Tender opening shall be given for this reason.
6. The Company reserves the right not to accept the lowest offer. The company also reserves the right to cancel the Tender and in such an event no claim of any Tender for such a decision by the company shall be entertained.
7. The validity of the offer shall be for 90 days from the date of opening of the Techno-commercial bid.
8. Interested parties are advised to visit the site and familiarize themselves with the site conditions, concerned areas and go through the attached terms & condition of the Tender document before submission of Tender documents.
9. Bidders are required to give an undertaking that they will abide by all the terms & conditions of the Tender document as per format given in annexure-1.
10. The expected date of commencement of work will be within 15 days from the date of issue of L.O.I / Agreement.

**The Orissa Minerals Development Co. Ltd.**

**Sd/-  
BUSINESS HEAD**

## TENDER SCHEDULE

1. **Mosquito eradication program at Thakurani, Roida & Nalda colony of OMDC Mines colony**

2. **The scope of work:-**

(i) Out door fogging operation covering colony areas including hospital & Office areas & CISF barrack. (Twice in a month)

(ii) Anti-larva operation covering all breeding places / sewerage drains in & around colony & hospital area (twice in a month).

### SPECIAL CONDITIONS

3.1 The tender shall be submitted in two parts i.e. Part-I (Techno Commercial bid) and Part-II (Price bid) in separate covers, super-scribing tender notice no. for which the tender is submitted, name and address of the tender. Both the above covers shall be put in another cover super-scribing the job for which the tender is submitted along with address of the tender.

3.2 The Agency must submit a copy of the Income Tax Pan card. If the Agency is a partnership firm, a copy of the registered partnership deed shall be enclosed.

3.3 If the agency is a partnership firm, a copy of partnership deed shall be enclosed. If it is a joint stock company then copy of memorandum & articles of Association to be enclosed.

3.4 The Agency shall ensure timely spraying of anti-larva oil & out-door fogging in all company's residential areas in Thakurani, Roida & Nalda colony including Hospital & Office areas twice in a month.

3.5 **P.O.L as required for out-door fogging operation shall be arranged by the agency.**

3.6 The agency shall maintain a log book mentioning area covered under fogging & anti-larva oil spraying etc and counter sign the same from concern employees accommodated in company's colony as practicable. The work will be supervised by the Personnel department.

3.7 **The agency should use certified chemicals with required quantity to ensure safety & hygienic of environment / employees of OMDC.**

3.8 The Agency should quote their composite rate i.e. cost towards P.O.L, Labour charges, charges towards the fog machine and other (if any) on monthly basis.

3.9 The tenderer may attach separate sheet wherever necessary and may provide other information which he may feel necessary.

3.10 The agency shall provide alternative fog machine in case of break down of the same. On failure of the contractor, the company reserves the right to deduct the charges during that period & will not be paid to the agency concerned.

3.11 The fog machine should be in good running condition which will be checked by the tender committee after opening of the techno-commercial bid of the tender. The techno-commercial bid will be finalized on the basis of inspection report of the committee.

3.12 The Agency shall provide the machine for test running prior to awarding of the contract.

3.13 The Agency should have requisite permission from the appropriate Govt. authority (if any) towards operation of such anti-larva & out-door fogging operation.

3.14 The Agency should be experienced enough to carry out such type of work. Experience certificate in same / similar type of job are to be attached with the tender schedule (Technical part).

3.15 The tender shall get fully informed / apprised him of all the local conditions and factors which may have any effect on execution of work covered under the tender document and specification. OMDCL shall not entertain any request for clarification from the tenderer regarding such local conditions. It must be understood and agreed that such factors have been properly investigated and considered while submitting the tender. No claim for financial adjustment to the contract shall be entertained by OMDCL in this account, neither any change in the time schedule of the contract nor any financial adjustment shall be permitted by OMDCL which are based on the lack of clear information on part of the Agency.

3.16 Award of work shall be made at the absolute discretion of OMDCL. The company reserves the right to reject any part or whole of the tender without assigning any reason whatsoever. For such cancellation the tender shall not be entitled to claim any cost, charges, expenses incidental to or incurred by him through or in connection with the preparation and submission without assigning any reason whatsoever.

3.17 OMDCL reserves the right not to accept the lowest offer.

3.18 OMDCL shall not be liable for any delay in receipt of the tender document by the tenderers due to hand or postal delivery and no extension of time to the date of tender shall be considered in opening of the same.

3.19 In case the tender declines to take up the work or fails to cope up with the progress of the work, OMDCL reserves the right to terminate the contract and forfeit the earnest money / security deposit of the contractors and the cost of the work he / they have done by that time and the work may be rescinded.

3.20 The tenderer should sign all the pages containing in the tender document as a token of acceptance of the terms & conditions stipulated in the tender schedule. **In case of any violation or deviation; in that case the tender may summarily rejected.**

3.21 **CONTACT PERIOD:** The duration of the contract shall be for a period of 3 (Three) months. The work will commence w.e.f. 20<sup>th</sup> September - 2011.

3.22 The company reserves the right to extend the contract for another period of 3 (three) months, if the performance of the agency during the contract period is found satisfactory.

3.23 The tender is liable for cancellation if submitted incomplete.

3.24 The company reserves the tight to cancel the part of whole of the tender without assigning any reason whatsoever.

3.25 The job shall be governed as per the details of the job order issued by the company to the successful bidder.

3.26 The contract of hiring can be terminated by either party by serving one month's notice.

3.27 The rate quoted and accepted shall be firm and fixed and no escalation shall be allowed during the contract period.

**PAYMENT AND SETTLEMENT OF BILL.**

4.0 The agency shall raise the bill in triplicate along with log book quoting order no., date and certified by the authorised officer Head of Personnel Department or his authorized representative shall be submitted on monthly basis, who shall forward the same to Finance Department, M/s OMDC for consideration of payment.

4.1 Income tax shall be deducted as per the provision specified in Income tax Act from the gross bill submitted by the agency.

**DECLARATION**

This is to certify that I/we have gone through the tender papers and assessed personally the local and physical working conditions for the above mentioned job. The facts mentioned by me/us in the tender form are correct to the best of my knowledge.

**SIGNATURE OF THE TENDERER**

**UNDERTAKING**

**To  
The Asst. General Manager (I/C)  
The Orissa Minerals Dev. Co. Ltd.  
At/P.O. Thakurani  
Via – Barbil – 758 035  
Dist. Keonjhar (Orissa)**

**Ref: TENDER NOTICE NO:OMD/11/2011 - 12**

**DT: 29.08.2011**

**SUB: - MOSQUITO ERADICATION PROGRAM AT OMDC MINES COLONY**

In response to the tender invited by you I/we examine the general conditions and other terms and conditions of the contract. I/we agree to abide by all instruction in these documents attached hereto and hereby bind myself/our selves to execute the work as per schedule stipulated in the Tender Notice.

I/we further agree to sign and execute all agreements/bonds as may be required by OMDC to abide by the general conditions and other conditions of the contract and to carry out all work as per specifications failing which, I/we shall have no objection for the forfeiture of the earnest money /security money deposit lodged with company.

I/we enclose herewith the required documents.

Yours faithfully,

**Signature of the tenderer with seal**

Encl: List of documents.

- i) Tender Schedule
- ii) Part-I Techno Commercial Bid
- iii) Part-II Price Bid

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**PART-I, TECHNO-COMMERCIAL BID**

**(Please tick mark the box as applicable)**

**Ref: TENDER NOTICE NO: OMD/11/2011 – 12**

**DT: 29.08.2011**

1. NAME & ADDRESS OF THE BIDDER:

2. ADDRESS OF THE REGISTEED

OFFICE & BRANCH OFFICE

PHONE NO. FAX NO, E-Mail no. etc.

3. PARTNERSHIP DEED IN CASE OF PARTNERSHIP

FIRM / MEMORANDUM OF ASSOCIATION AND

ARTICLE OF ASSOCIATION IN CASE OF JOINT

STOCK COMPANY DOCUMENTS:

Enclosed	Not enclosed
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4. COPY OF PAN NO.

Enclosed	Not enclosed
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5. TYPE / MAKE OF THE FOG MACHINE TO SUPPLY ON HIRE BASIS,  
DOCUMENTS:

Enclosed	Not enclosed
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Enclosed	Not enclosed
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6. PARTICULAR OF THE BUS:

(1) Registration Certificate.

Enclosed	Not enclosed
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(2) Road Permit

Enclosed	Not enclosed
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(3) Insurance

Enclosed	Not enclosed
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(4) Fitness Certificate

Enclosed	Not enclosed
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(5) Road tax.

Enclosed	Not enclosed
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**DETAILS OF EARNEST MONEY DEPOSIT:**

Draft No.

DRAWN ON

Date

AMOUNT

PAYABLE TO

PAYABLE AT

**CERTIFICATE TO BE GIVEN BY THE TENDERER**

Certified that above mentioned particulars are correct and true to the best of my / our knowledge. In case any statement made above is found not correct my / our tender may be rejected by the company.

I/we also certify that I/we have visited the site and got acquainted with local conditions. My/our price bid is based on the basis of our full understanding about the job. I/we also authorize the company to forfeit my earnest money in case I/we fail to take up the job if my/our tender is accepted.

**Signature of the Tenderer  
with seal & date**

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## PART-II PRICE BID

Ref: TENDER NOTICE NO:      OMD/11/2011 - 12      DT: 29.08.2011

DESCRIPTION OF WORK:      MOSQUITO ERADICATION PROGRAM AT OMDC  
MINES COLONY

### RATES IN RS.

PER MONTH BASIS (ALL DAYS)

(INCLUSIVE OF ALL TAXES & DUTIES)

1. Offer rate per month      : (In Figure)      (In word)

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2. Other charges (if any)

3. Total amount per month : Rs.

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(Rupees.....) only.

I/we confirm that the above mentioned all inclusive rates for the work as described above shall be kept firm & fixed during the tenure of the tender in accordance with the various provisions of the tender documents.

**Signature of the Tenderer  
with seal & date.**